

Additional Notes on Minutes of the Tuddenham St Martin Parish Council meeting held on 8th May 2019.

Before all Councillors took their seats they were required to sign a declaration of acceptance of office witnessed by the Clerk. They were reminded to complete and return their Election Expenses form (even though it would be nil), and were also required to complete their online declaration of interests form on the East Suffolk Council website. The Clerk reminded Parish Councillors present of the following:

The District Council Elections Team did not receive more valid nominations than seats available, so there was not a poll for Tuddenham St Martin Parish on 2nd May 2019. 8 seats were filled by 7 nominations and, following advice from the Elections Team, the Parish Council should co-opt to the remaining vacancy. All Councillors need to submit expenses forms, even if they have not spent anything (a 'nil' return). The deadline for these to be returned is Thursday 30th May 2019. The return is a statement of the amount a Candidate has spent (if anything) to show that they have not exceeded the legal limit; it is not to claim money back. Failure to make a return is illegal and subject to a fine.

There's a new online Register of Interests system and the Clerk will be submitting details (including email addresses) for all Parish Councillors to the system. Parish Councillors will then receive an email to notify them of their own unique Username and with a link to set up their password. Parish Councillors are asked to login and complete their form as soon possible. It is possible that their registration email will go into their spam folder so please check this if the email isn't received within 2 days of the Clerk setting them up. The Clerk will email all Councillors to confirm their details have been submitted. It is a legal requirement for all councillors to complete their Register of Interests form within 28 days of being elected (even if a form has already been completed close to the election date).

Item 7. (H) The Parish council had been informed that it will no longer be possible, unless in exceptional circumstances, to allow extensions to the time for providing consultation responses on applications. The Standing Orders already included the following: The proper officer shall: xv. circulate a planning application received by the council to the members within two working days of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the council;

Opportunities for 2 Parish Council representatives to meet the Planning Team and hear updates on the system and how the changes will affect Parish Councils were being provided on Friday 7 June at 9.30am until 12pm in the Deben Conference Room at East Suffolk House in Melton.

Item 8. (b) Ms Procter had emailed Parish Councillors prior to the meeting of no objection to the removal, depending on the Tree Warden's view, and that it was always seemed a good idea to suggest replacement planting in an appropriate location.

Item 11. Standing Orders - no changes made in respect of new planning procedures as the Standing Orders already includes the following:

The proper officer shall: xv. circulate a planning application received by the council to the members within two working days of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the council;