

Minutes of the Tuddenham St Martin Parish Council virtual meeting held on 22nd April 2021 commencing at 7.40pm on the Zoom platform.

Present: Mr B Pipe, Mr D Lugo, Mrs T Weller, Mr J Bird, Mrs H Hollier, Ms P Procter, Mr C Hedgley (District Councillor) and Mrs C Frost (Clerk). There were no members of the public present. There was a slight delay to the start of the meeting due to technical difficulties by the Chairman joining.

1. Chairman's Welcome and Apologies Mr Pipe welcomed everyone present to the meeting. Apologies were received from Mrs Ellinor and Mr Brightwell (Parish Councillors) and Mr Hicks (County Councillor). Everyone was reminded that the meeting was being recorded for Minute taking purposes only and that the recording would be deleted immediately after the Minutes were approved at the next meeting.

2. Public Forum There were no members of the public present.

3. To receive declarations of interest There were none.

4. Planning Matters – including:

(a) Application DC/21/0897/FUL – The Street – An outhouse garden room and a rear balcony Concern had been raised to the Parish Council about the amount of work still unfinished, and its intrusive appearance, at the front of the property from previously permitted planning applications. This was especially in view of this property being in a prominent location in the Conservation Area. The guidance from the Planning Dept., prior to the meeting, was that there are no restrictions on how long alterations should take to finish after permission has been granted. **It was proposed and unanimously approved** that there were no objections to this application, subject to the following conditions, in accordance with Policy SCLP11.2 – Residential Amenity:

- The outhouse garden room being restricted to domestic use only, in order to avoid commercial use, especially in view of its size.
- The provision of appropriate screening, in order to protect the privacy of adjacent properties.

(b) Application DC/21/1417/FUL – Clopton Rd – Part demolition of existing structure, removal of roofs and reconstruction to include new first floor accommodation and new open sided front porch The energy efficiency and design of the proposed alterations were regarded positively. **It was proposed, and unanimously approved**, that there was support for this application.

(c) Application DC/21/1268/FUL – The Street – Free standing pagoda to provide more outside seating area due to Government Covid 19 regulations, heaters can then be fitted It was noted that this was a retrospective application and that pre-application advice had been sought. The opening and closing hours, which had been completed on the application form, were noted and it was also noted that the property was a listed building in the village. **It was proposed, and unanimously approved**, to support this application on a listed building. The Clerk was additionally instructed to also verify with the Planning Dept. that the opening and closing hours completed on the application form did not represent an extension in the existing permitted hours of opening, and that if this was the case, the applicant should submit an application to the District Council to vary the premise's licence.

(d) Application DC/21/1566/FUL – Grundisburgh Road – Demolition of outbuilding to the rear. Construction of two storey side and single storey rear extensions It was proposed, and unanimously approved, to support this application. The Clerk was also instructed to let the Planning Dept. know that there had been no completed application form available to view.

5. To consider the Quiet Lanes meeting, which will take place on 29th April 2021, including the Agenda

Ms Procter reported that the general consensus of opinion so far received was favourable. It was known however, that at least 1 resident of Fynn Lane objected to the allocation of Quiet Lane status to Fynn Lane, and one of the reasons given had been serious concern over additional parking issues. The resident had been encouraged to join the 29th April meeting. Ms Procter agreed to share the email responses with fellow Councillors, and provide a report by 26th April 2021 in readiness for the Public meeting. The Public meeting Agenda was discussed and agreed. **It was proposed and unanimously approved** that the Parish Council would consider the decision at the 4th May 2021 Parish Council meeting, about Quiet Lane allocations in the village, rather than holding an additional Parish Council meeting immediately after the Public meeting had finished. This was to allow Councillors to digest the feedback given and give due time and thought from the consultation and public meeting.

6. Items for next Parish Council agenda

- Response to the survey regarding East Suffolk Council's planning protocol.
- Review of Clerk's salary.
- Responsibilities of Councillors - which would be considered and approved under Item 1. Election of Chairman, other office holders, and sub-committees. Mrs Hollier agreed to email Parish Councillors, in readiness for the meeting, to ascertain their specific areas of responsibility.

7. Date of next Parish Council meeting. 4th May 2021. The Annual Parish meeting would commence at 7pm and it would be followed immediately afterwards by the Parish Council meeting.

The Public meeting, on the Quiet Lane Status allocations, would be held on 29th April 2021 and commence at 7.30pm.

The Meeting closed at 8.30pm.

Mrs C Frost - Parish Clerk. Tuddenham St Martin